



COMMONWEALTH COLLEGE APPLICATION FORM

Commonwealth College's designated learning institution number is DLI# O242532309967.

APPLICATION OPTIONS

Commonwealth College only accepts applications by mail, courier, or email. Please address your application to the following address:

294 William Avenue
Winnipeg, MB R3B 0R1
email: vijayc@commonwealtheducationgroup.ca

1. PROGRAM CHOICE (Please indicate the program you choose):

- CULINARY ARTS
- HOSPITALITY

2. PERSONAL INFORMATION

Name of Applicant (as it appears on your passport)

First Name: _____

Middle Name: _____

Last Name: _____

Gender: Male Female

Date of Birth (yy/mm/dd): _____

Citizenship: _____

Driver's License No.: _____

Current Address: _____

Postal Code: _____

Province/State and Country _____

Permanent Address: _____

Postal Code: _____

City: _____

Province/State and Country _____

Email: _____

Telephone: _____

AN EMERGENCY CONTACT IN CANADA

First Name: _____

Middle Name: _____

Last Name: _____

Mailing Address: _____

Postal Code: _____

City: _____

Province and Country: _____

Email : _____

Telephone: _____

3. EDUCATION HISTORY

HIGH SCHOOL (Grade 12 Equivalent)

Name of School in full: _____

Name of Diploma: _____

Country: _____

City: _____

Attended From (yy/mm) _____ Attended To (yy/mm): _____

POST-SECONDARY SCHOOL (COLLEGE, TECHNICAL SCHOOL OR UNIVERSITY)

Name of Institution in full: _____

Name of Diploma/Degree _____

Country: _____

City: _____

Attended From (yy/mm) _____ Attended To (yy/mm): _____

4. EMPLOYMENT HISTORY

PREVIOUS EMPLOYER 1

Company Name: _____

Job Title: _____

Started Date: _____ End Date: _____

Address: _____

City: _____ Province: _____

Country: _____ Email: _____

Contact: _____ Reference (if applicable): _____

PREVIOUS EMPLOYER 2

Company Name: _____

Job Title: _____

Started Date: _____ End Date: _____

Address: _____

City: _____ Province: _____

Country: _____ Email: _____

Contact: _____ Reference (if applicable): _____

5. ENGLISH PROFICIENCY PROOF

Indicate the Standard English Test you have taken (if applicable):

- TOFEL IELTS CanTest Other

Scores:

Overall Score : _____ Reading: _____ Listening: _____ Speaking: _____ Writing: _____

Test Date (yy/mm/dd): _____

List a Recognized English Program that you have taken in Canada, if applicable.

Program: _____

Institution: _____

Start Date: _____ End Date: _____

- Please attach transcript of a recognized English Program in Canada

6. TUITION FEES AND PAYMENT

PROGRAM TUITION FEES (PLEASE SELECT ONE OR BOTH THE PROGRAMS)

CULINARY ARTS

Exam Fee	\$ 9,600 CAD
Registration Fee	\$ 225 CAD
Others	\$ 1,131 CAD
Admin	\$ 2,500 CAD
Total Payment of Program :	\$ 13,456 CAD

HOSPITALITY

Registration Fee	\$ 225 CAD
Exam Assessment Fee	\$ 5,250 CAD
Administration Fee	\$ 2,500 CAD
Total Payment of Program :	\$ 7,975 CAD

METHODS OF PAYMENT

- Bank Draft/Money Order/Personal Cheque Bank Transfer

7. Refund Policy

Private Vocational Institutions Act and Manitoba Regulations 237/02, these sections relating to refunding fees to students are as follows:

Section 16: When a student ceases to be enrolled: the student gives written notice of withdrawal from the program of instruction to the private vocational institution; or is expelled for cause from the program; or is absent, during the first two-thirds of a program of instruction, for 10% or more of its total hours of instruction; or (Section 15.2 Cancellation of enrolment regarding international students) the institution receives written notice that a prospective international student has not been issued a visa or that an international student's visa has expired or been canceled, the institution will not enroll the student in a program or if the student is enrolled, cancel the student's enrolment within five days of receiving such notice.

Section 18: If a contract is rescinded under these circumstances, the institution must refund all money received or realized in respect of the rescinded contract.

Section 19: (Interpretation of materials fees) The fee paid for books, course material and equipment, is refunded when indicated if the student return the books, course materials and equipment to the institution within 10 days of ceasing to be enrolled and the books are insubstantially the same condition as they were received.

Section 20 (1): When a student terminates a contract for the program, the termination is effective on the day they cease to be enrolled in the program.

Section 21 (1): If a student terminates the contract they entered into with the institution at any time, the institution is entitled to retain from the fees received in respect of that student the lesser of \$ 225 or the registration fee plus 10% of the tuition.

Section 21 (1.1): If a student terminates the contract they entered into with an institution before the beginning of the program they are enrolled in, the institution must refund all fees received in respect of that student including the materials fee, less the amount determined under Subsection(1) above.

Section 21 (2): If a student terminates the contract they entered into with an institution after the beginning of the program they enrolled in, the institution must refund all fees received in respect of that student, less greater of: the amount determined under subsection (1) above or the amount determined in accordance with the following formula: $A/B \times C$. In this formula, A is the tuition fee for the program; B is the total length of the program of instruction to the date the student ceases to be enrolled.

Section 21 (3): No refund is payable under this section if more than two-thirds of a program is completed before a student ceases to be enrolled in it.

Section 21 (4): Each hour or class in the program is of equal value and a student is deemed to have attended every regularly scheduled hour of instruction up to the date he or she withdraws.

Section 22: Abandonment by Registrant: An institution must refund all money received or realized in respect of a student enrolled in the program if the institution ceases to provide instruction in that program while the student is still enrolled or expels the student without cause.

8. APPLICATION DECLARATION

- 1) I declare that the information I have provided is correct and accurate. I have read and understood all of Commonwealth College's policies.
- 2) I agree to follow all the rules and regulations of Commonwealth College.
- 3) I authorize Commonwealth College to request, confirm, and/or share any necessary information with the third party other educational institutions or organizations to support my application.
- 4) I accept that Commonwealth College is prohibited by law from guaranteeing employment for any student or prospective student.
- 5) I agree that Commonwealth College, reserves the right to cancel or delay the start date of a program if enrolments are not sufficient.

Signature of Applicant (in English)

Date

OFFICE USE ONLY:

Interview Date: _____

Student No.: _____

Start Date: _____

End Date: _____